

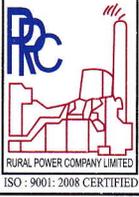
## RURAL POWER COMPANY LIMITED

**Request for Quotation (RFQ) Document**  
**for**  
**Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex**  
**Ltd. Chattogram to Mymensingh Power Station by Lorry**  
**Tanker**

Tender Inquiry No: PUR-058(LS/MPS/RFQ)/2019-20, Dated: 11.02.2020  
TENDER CLOSING DATE: 25.02.2020

**February-2020**





“শেখ হাসিনার উদ্যোগ-ঘরে ঘরে বিদ্যুৎ”

**রুরাল পাওয়ার কোম্পানী লিমিটেড**  
**RURAL POWER COMPANY LIMITED**

**Corporate Office :**

House # 19, Road # 1/B, Sector # 9  
Uttara Model Town, Dhaka-1230  
Phone : 88-02-48964048, 88-02-48957952 (PABX)  
Web : www.rpcl.gov.bd  
E-mail : md@rpcl.gov.bd

Memo No. 27.26.0000.003.05.034.08.067

Date: 11.02.2020

**Request for Quotation Document**  
**For**  
**Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex Ltd. Chattogram to Mymensingh Power Station by Lorry Tanker**

**Tender Inquiry No: PUR-058(LS/MPS/RFQ)/2019-20**

To

.....,  
.....,  
.....

1. The Rural Power Company Ltd (RPCL) intends to appoint a contractor to procure **Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex Ltd. Chattogram to Mymensingh Power Station by Lorry Tanker**. Under the contract for which this RFQ Document is issued.
2. Details of related services are attached with the documents. Intended and Eligible Service Providers may contact with RPCL authority for further information or may visit Mymensingh Power Station at their own cost.
3. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 5** below.
4. No Quotation Security (i.e. Earnest Money or Tender Security) shall be required for submission of the Quotation.
5. Quotation in a sealed envelope shall be submitted to the office of the undersigned **on or before 25.02.2020, 12 noon (Local time)**. The envelope containing the Quotation must be clearly marked “Quotation for **Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex Ltd. Chattogram to Mymensingh Power Station by Lorry Tanker**” and “**DO NOT OPEN**” before **25.02.2020, 12 noon (Local time)**.
6. Quotations received shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 5** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
7. Quotation shall be submitted as per Bill of Quantities of Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex Ltd. Chittagong to Mymensingh Power Station by Covered Van.
8. All Quotations must be valid for a period of at least **60 (Sixty) days** from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.



10. Quotationer's rates or prices shall be inclusive of profit and overhead and, taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the contract is awarded.
11. Rates shall be quoted and, subsequent payments under this Work order shall be made in BDT currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), 13 Digit BIN, Valid License for carrying Acid under the Acid Control Act-2002, Ownership related paper (Blue Book) Lorry.**
13. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
14. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

  
.....  
(Md. Ashraf Hossain)  
Chief Engineer (O &M)  
**Address:** House# 19, Road# 1/B, Sector # 9  
Uttara Model Town, Dhaka-1230  
Fax No.: 7911201, e-mail: ceonm@rpcl.gov.bd

**Not For Submission**

CC:

1. Managing Director, RPCL, Dhaka
2. Executive Director (Engg./Finance), RPCL, Dhaka.
3. Plant In Charge, MPS (with a request to publish the Notice on MPS notice board)
4. RPCL Website: www.rpcl.gov.bd
5. RPCL notice Board
6. Office File.







## Quotation Submission Letter

[Use Letter-head Pad]

Tender Inquiry No: PUR-058(LS/MPS/RFQ)/2019-20

Date: dd/mm/yy

To  
Executive Director (Engineering)  
House# 19, Road# 1/B, Sector # 9  
Uttara Model Town,  
Dhaka-1230

I/We, the undersigned, offer to execute in conformity with the Conditions of work order for execution of the **Sulfuric Acid (H<sub>2</sub>SO<sub>4</sub>) Carrying Service from TSP Complex Ltd. Chattogram to Mymensingh Power Station by Lorry Tanker.**

The total Price of my/our Quotation is Taka (BDT) [.....]  
and words [.....]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Work Order issued by you for execution of the Works and physical services and will be binding upon me/us

I/We have examined and have no reservations to the RFQ Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

*Signature*

*Signature*



## Bill of Quantities

Item No.	Description of Items of Works (specifications preferably built-in)	Unit	Quantity	Unit rate quoted by the Quotationer		Total Amount	
				In figures	In words	In figures	In words
1	2	3	4	5	6	7	8
1	Sulfuric Acid (H <sub>2</sub> SO <sub>4</sub> ) Carrying Service from TSP Complex Ltd. Chattogram to Mymensingh Power Station by Lorry Tanker	Kg	1,20,000				
Total Amount (in figure and words)							

[Insert number] number corrections made by me/us have been duly initialed in this page of BoQ.  
My/Our Offer is valid until dd/mm/yy [insert Quotation Validity date].

Signature of the Quotationer with Seal  
Date : dd/mm/yy

Note: Column 5, 6, 7 & 8 to be filled in by the Quotationer.

*Signature*

*Signature*



**Terms and Conditions**  
**for**  
**Supply of Services and Payment**

1. Terms and Conditions contained herein shall be binding upon both the RPCL and the Service provider for the purpose of administration and management of this Contract.
2. The Contractor have to complete the carrying of 1,20,000 Kg Sulphuric Acid ( $H_2SO_4$ ) within **02 (Two) Years** from the date of issuance of the work order according to requirement of the procuring entity. The service provider shall have to supply the goods as per quantity mentioned in each indent as when required. The validity period of the contract will be **02 (Two) Years** from the date of issuing work order.
3. The Contractor shall have to complete the delivery in all respects within **7 [seven]** days from the date of issue of indent. In case of delay in delivery Liquidity Damage shall be imposed at the rate of 0.1% (zero point one percent) per day but not more than 10% of indent value.
4. Contractor shall have to carry Sulphuric Acid ( $H_2SO_4$ ) by licensed acid carrying tanker.
5. Quantity of the works can be increased or decreased by RPCL.
6. All delivery under this Contract shall be handed over to RPCL authorized representative at Mymensingh Power Station, Mymensingh according to the delivery Challan from the TSP Complex Ltd.
7. If the carried Sulphuric Acid ( $H_2SO_4$ ) found to be defective or otherwise not in accordance with the specifications, the RPCL may reject the supplies by giving due notice to the Contractor, with reasons.
8. The Contractor shall be entirely responsible for payment of taxes, duties, fees, levies, and other charges like loading- unloading charge, fare of covered van etc. to be paid under the Applicable Law.
9. The total contract value is :
10. The Contractor shall keep the Procuring Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procuring Entity or any third party while delivering/handling the Goods and related services.
11. Any claim arising out of delivery of Goods and related services shall be settled by the Contractor at his/her own cost and responsibility.
12. Damage to carry Sulphuric Acid ( $H_2SO_4$ ) during the service shall be remedied by the Contractor at the Contractor's own cost, if the damage arises from the service.
13. Performance Security/ Guarantee shall be furnished within **Ten (10) days** of issuing Work Order from RPCL, for the due performance of the Contract in the amount of ten 10% (Ten percent) of the Grand Total Work Order value, for that purpose the Performance Security Form (Form G-1) furnished. The Performance Security/ Guarantee shall be valid until a date twenty-eight (28) days after the date of completion of the Contractor's performance obligations under the Contract, including any warranty obligations. Performance Guarantee shall be released after expiry of 24 months of service period and satisfactory material receiving report and quality certificate from Mymensingh Power Station, Mymensingh.





14. Notwithstanding any other practice, the payment shall be based on the actual carry of Sulphuric Acid (H<sub>2</sub>SO<sub>4</sub>) on the basis of the quantity in each trip in accordance with the bill of quantities. 100% of the actual carrying price of the related services shall be paid after getting material receiving report & quality certificate issued by the MPS.
15. **The RPCL shall amend the work order incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
16. The RPCL and the Contractor shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation. This contract should be governed as per PPA-2006 & PPR-2008.

<p><b>For the Purchaser:</b></p> <p style="text-align: center;"></p> <p>.....</p> <p>Chief Engineer ( O&amp;M)</p> <p>Date: 11/02/2020</p>	<p><b>For the Contractor :</b></p> <p>.....</p> <p>Name:</p> <p>Designation:</p> <p>Date:</p>
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Not For Submission







## **Bank Guarantee for Performance Security (Form G – 1)**

*[this is the format for the Performance Security to be issued by a scheduled bank of Bangladesh]*

Work Order No:

Date:

To:

**Executive Director (Engineering)  
Rural Power Company Limited  
House No.: 19, Road No.: 1/B,  
Sector No.: 09, Uttara Model town,  
Dhaka-1230, Bangladesh**

### **PERFORMANCE GUARANTEE No:**

We have been informed that *[name of Service provider]* (hereinafter called “the Contractor”) has undertaken, pursuant to Contract No *[reference number of Work Order]* dated *[date of Work Order]* (hereinafter called “the Contract/ Work Order”) for the carrying of *[description of goods and related services]* under the Contract/ Work Order.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Contractor, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Tk *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Contractor is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until *[date of validity of guarantee]*, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature

Signature

